

Dress Code, Attendance, Bathroom, Cell Phone Policy, & Bus

Headland Middle School
2025-2026

What to Wear? or Not...



Dresses/Skirts

- Knee length or longer
- Skorts may be worn at fingertip length
- No sleeveless dresses



Shirts

- No tank tops
- Must cover your undergarments
- No off the shoulder shirts
- **No crop tops** - If your mid-drift can be seen by lifting your arms, you must have a shirt under it or don't wear it at all.
- No see-through clothing

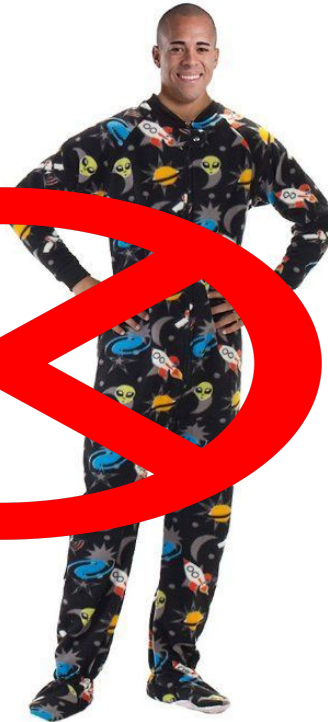


Pants

- Must be worn at the waist at all times. No sagging
- NO holes above the knee, (fingertip length) without material sewn inside the pants.
- Leggings MUST be worn with a shirt or dress that comes to your fingertips and completely covers your front and back.



No PJ's, bedroom slippers, hats, or hoodies on head inside the building!



Shorts

- Must be worn at the waist
- Must be **Fingertip** length in the front and sides
- Fingertip Length!
- No undergarments visible



Avoid Clothing That...

- Display obscene words, pictures or designs, any article which are vulgar, demeaning or inflammatory remark
- A pro-alcohol message, a tobacco and or drug related message, or is symbolic of gangs or disruptive groups.



Are any of these people in dress code?



Costumes???

- Are permitted for specific school activities but they too must follow dress code rules.



Jewelry

- Jewelry (including piercings) that creates a hazardous condition (studded bracelets, necklaces, oversized earrings, etc.) should not be worn to school.



P.S.

- Principals can always change the dress code as new styles/issues come about. If they interfere with education they will probably not be allowed.
- We will begin dress code violations Aug. 19



Consequences for Dress Code Violations:

- Call home for more clothes.
- Wait in TOR until different clothes arrive.
- Repeat offenders are subject to further disciplinary action as deemed appropriate by the principal/designee. (see the written page)



A person wearing a dark blue suit, a light blue shirt, and a red tie is pointing their right index finger towards the word "ATTENDANCE". The word is written in large, white, sans-serif capital letters and is centered within a semi-transparent grey rectangular box. The background is a solid light blue color.

ATTENDANCE

Attendance Matters!

1. A student has **five days** to return a parent note or doctor's note when absent. If it is not returned within the five days, the absence will be unexcused.
2. The student cannot get grades for missed work when an absence is unexcused.
3. **Homeroom** teachers will ask for parent notes or doctor's notes each day until it is returned.
4. A report will be printed each week to let teachers know when absences are unexcused.

How many notes do I get?

1. 6th - 8th grade students have 10 parent notes per school year. This means 10 school days may be excused with a parent note.
2. 9th grade students have 5 parent notes per semester. This means only 5 days per semester may be excused with a parent note.
3. After all of the student's parent notes have been used, students must provide a doctor's note for the absence to be excused. Otherwise, the absence will be unexcused.

What happens when absences are unexcused?

1. A student cannot get grades for missed work on unexcused days.
2. After **three** unexcused absences, a warning letter will be sent home.
3. After **five** unexcused absences, a student must attend attendance court.
4. On the **eighth** unexcused absence, the student's parent or guardian will be arrested.
5. Unexcused absences after this will warrant contact from the district attorney each time.

Tardy =

You must be in your seat by 7:45 am.



Tardy to School

If you are tardy to school, you must have a doctor's note.

Consequences of Excessive Unexcused Tardies:

- **1 Unexcused tardy = break or lunch detention that day**
- ● 3 Unexcused tardies result in 2 days of morning detention or 1 day after school
- ● 3 (6 total) more result in 4 days of morning or 2 days after school
- ● 3 (9 total) more result in 1 day of Time Out Room (TOR)
- ● Every 3 days after the 9 total will result in 1 day of TOR
- ● Please note the Code of Conduct Disciplinary Referral Stages

Morning Detention will be 6:50 a.m. to 7:20 a.m.

After school Detention will be 2:35 p.m. to 3:15 p.m.

Bathroom



Procedures

Each class will have a certain amount of bathroom passes per nine weeks. There will be incentives for not using all of the bathroom passes.

Times a bathroom pass is not needed:

- Before the homeroom bell at 7:25am
- Homeroom after 7:25am (must have a pass)
- Break
- Lunch (must have a pass)
- Your PE time

Homeroom, Break. & Lunch Bathroom

Homeroom

- When the bell rings at 7:25am, students must report directly to homeroom.
- Students **must have a pass to go** to the restroom during homeroom.

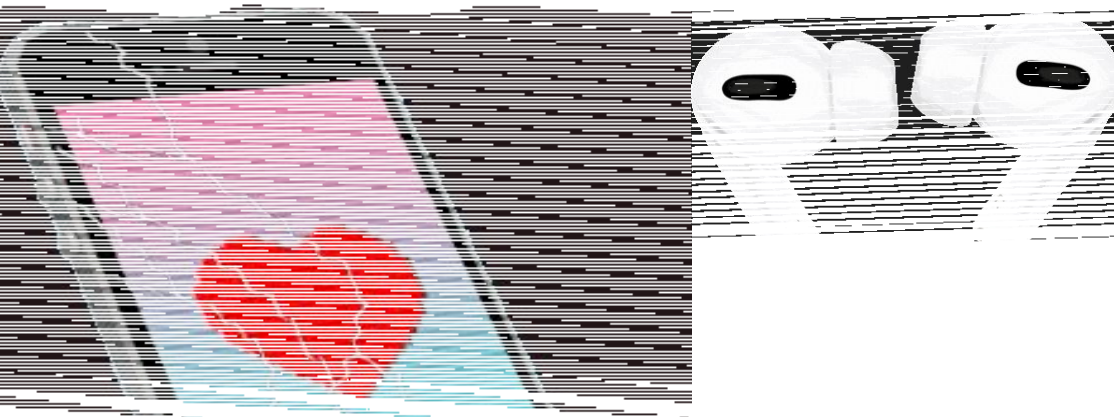
Break

- At break, one teacher will monitor the bathroom during break time. Students may use the restroom during break.

Lunch

- At lunch, students **must have a pass** from the lunchroom pass center to go to the bathroom during lunch.

Electronic Devices



HEADLAND MIDDLE

NEW CELL PHONE & DEVICE POLICY

- ✓ Cell Phones Must be off and stored in a locker at all times. Devices should not be visible or on the student's person.
- ✓ Locker Rental: \$10 per student
Purchase lockers at Open House
- ✓ Smart watches may not be worn during the school day.
- ✓ No headphones or Bluetooth devices are permitted on school grounds including the bus.



CONSEQUENCES:



1ST OFFENSE

- DEVICE LOCKED IN THE OFFICE
- PARENT PICK UP
- 3 DAYS TOR



2ND OFFENSE

- DEVICE LOCKED IN THE OFFICE
- PARENT PICK UP
- 5 DAYS TOR



3RD OFFENSE

- DEVICE LOCKED IN THE OFFICE
- PARENT PICK UP
- 5 DAYS ALTERNATIVE SCHOOL



4TH OFFENSE

- DEVICE LOCKED IN THE OFFICE
- PARENT PICK UP
- SCHOOL DISCIPLINARY HEARING
- NO LESS THAN 10 DAYS ALT. SCHOOL

Cell Phone Policy



- No headphones or bluetooth devices (**including earbuds or headphones**) should be on campus.
- Cell phones or any other personal electronic devices are NOT allowed during the school day.
- Cell phones should be **turned off** before entering the building.
- Once students are **inside of the school building** (at or after 7:00 am), no cell phones are allowed to be out and visible.
- Cell phones **must** be turned off and stored in a locker.

Taking Photos, Recording and/or Posting Content to Social Media or sharing with other people in any way (texting, email, showing to others etc. :

The use of cell phones to record, photograph or post content is not approved outside educational purposes.

- **This is a Level II Offense, which could cause a student to receive up to 9 days in Alternative School.**

Any content that goes against State and Federal Laws and will be **turned over to law enforcement.**

- **Harassment, threats, inappropriate content etc.**



State Testing



test

Absolutely **no** phone or other electronic device should be in a student's possession during state testing.

The phone or electronic device will be **taken up** and the **parent/guardian** will be required to come pick up the phone or electronic device.

Consequences for Cell Phone Policy:

- 1st offense
 - Turn in the device to the front office to be locked up
 - Parent pick up device
 - 3 Days TOR/ISS
- 2nd offense
 - Turn in the device to the front office to be locked up
 - Parent pick up device
 - 5 Days TOR/ISS
- 3rd offense
 - Turn in the device to the front office to be locked up
 - Parent pick up device
 - 5 Days Alternative School
- 4th offense- Superintendent probation
 - Turn in the device to the front office to be locked up
 - Parent pick up device
 - School Discipline Hearing - No less than 10 Days of Alternative School
- 5th offense
 - Turn in the device to the front office to be locked up
 - Parent pick up device
 - School Board Hearing - No less than 45 Days of Alternative School

Bus Rules - All Buses



- Be Kind - Obey the bus driver
- Remain seated, facing forward in your assigned seat & keeping the aisle clear at all times.
- Talk quietly – No Profanity!
- No eating
- Only water is allowed as a drink on the bus
- No horseplay or fighting
- Don't throw things
- Don't damage the bus in any way - keep it clean
- No tobacco or alcohol use in any form! No vaping.
- ****CAMERAS SEE and HEAR EVERYTHING****

Discipline & Attendance Records affect more than School

- Grades!
- Missed Class time
- Field Day Participation
- Driver's License Points - a report is printed from the school as a requirement for taking the permit & driver's test. If you have too many points, you may be required to wait one or more months to take the test.



Insert Bus Line-up Here

TBD...